

Does your nonprofit need advice from an attorney, but can't afford it?

NAC, the King County Bar Association's Young Lawyers Division, and Seattle University School of Law team up to offer pro bono legal services. Through our Legal Clinics, attorneys will assist nonprofit organizations with non-litigation matters such as:

- Starting nonprofit organization
- Filing for tax exempt status
- Board of Directors duties & liabilities
- Conflict of interests
- Contracts
- Bylaws
- Articles of Incorporation
- State Tax issues
- Or any other matter that won't involve litigation (if you are not sure, give us a call and we'll let you know)

Call (206) 324-5850, ext. 10 for an appointment

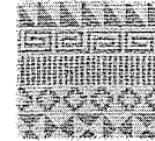
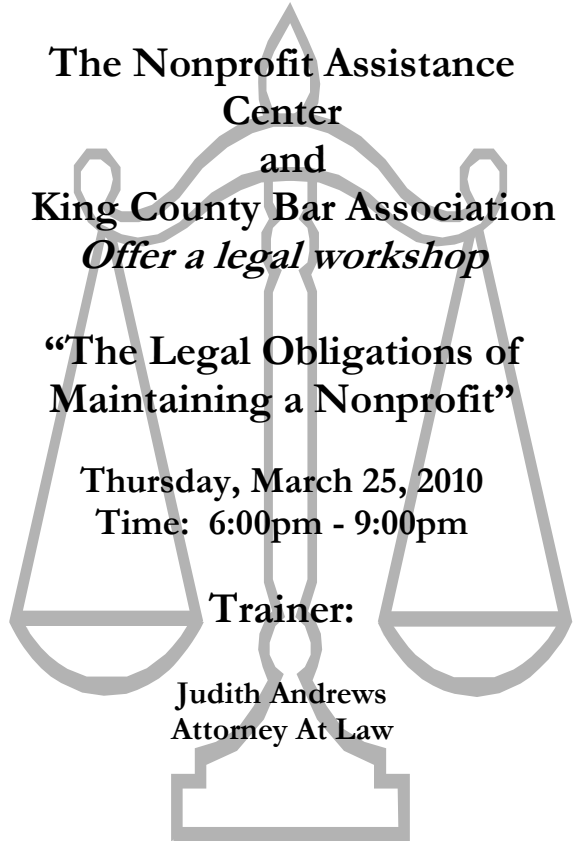
NAC will collect your information and schedule an appointment with an attorney who specializes in your area of need. Priority is given to small nonprofits located in the Seattle metro area with budgets under \$350,000.

Appointment only - Sorry no drop-ins

No charge for Legal Clinic services

ADDRESS SERVICE REQUESTED

Nonprofit Assistance Center
1618 S. Lane St., Suite 201
Seattle, WA 98144

The Nonprofit Assistance Center and King County Bar Association Offer a legal workshop

“The Legal Obligations of Maintaining a Nonprofit”

Thursday, March 25, 2010
Time: 6:00pm - 9:00pm

Trainer:

Judith Andrews
Attorney At Law

Nonprofit Assistance Center
1618 S. Lane Street, Suite 201
Seattle WA 98144 (206) 324-5850 ext. 10
Fax (206) 324-6423
Email: Info@nacseattle.org
www.nacseattle.org

Empowering communities by building strong nonprofits and community leaders and shaping institutions and policies to achieve social justice and equity

Nonprofit Org.
U.S. Postage
PAID
Seattle, WA
Permit No. 713

Workshop Description

NAC offers a workshop designed to help participants understand the legal guidelines and obligations for maintaining a nonprofit organization.

Who Should Attend?

- Organizations that have been in existence for at least two years
- Organizations experiencing major transitions

The workshop will cover the following topics:

- Maintaining Corporate Structure in Washington State
- Holding meetings and keeping minutes
- Corporate record keeping
- Board of directors and officers duties and obligations
- Liability, reimbursement and insurance
- Amending articles and bylaws
- Annual state and federal findings
- Maintaining Federal Tax-Exempt Status
- Unrelated business income
- Legislative activity
- Intermediate sanctions
- Public Disclosure

For questions, call (206) 324-5850
Or email info@nacseattle.org

Driving Directions to Workshop:

Location:

**Nonprofit Assistance Center
1618 South Lane Street
Training Room – Suite 202
Seattle, WA 98144**

I-5 South or North:

Take the Dearborn Street exit.

At the exit light, turn onto Dearborn Street heading east towards Rainier Avenue S. Turn left onto Rainier and immediately turn right at the next block onto So. Lane. St.

We are in the 2nd of the two earth tone colored buildings (with orange trim) on your left.

Street parking only.

Market Rate: \$110.00 per person

Nonprofit Rate: Free for faith and community-based organizations

(Maximum of 2 persons per organization)

PARTICIPATION BY ADVANCED REGISTRATION ONLY!

**Registration Deadline: Thursday, March 18,
2010**

Register Early
Space is Limited

Registration Information

(Please print)

Please complete and return to:

Nonprofit Assistance Center
1618 So. Lane St., Suite 201
Seattle, WA 98144

Training Date: Thursday, March 25, 2010

Nonprofit/ Community Organization	
Org. Address	
City/State	
Zip code:	
Phone	
Fax	
Participant 1 Name	
Position/ Title	
Phone	
Email	
Participant 2 Name	
Position/ Title	
Phone	
Email:	

Complete and mail with your check